



August 20, 2023

Potential Commercial Booth Exhibitors,

The Annual Walsh County Fair is just around the corner October 18-21, 2023. We would welcome your participation as a commercial booth exhibitor at this year's fair! Once again there will be no admission fees for this year's fair! The fair is located in the southwest corner of the City of Park River next to the High School. All commercial booths will be located in the Chris Midgarden Building, which connects to all other fair buildings. Commercial booth footage is on a first-come basis and requires the enclosed registration form, with payment, to guarantee footage.

BOOTH RENTALS:

Straight Walls: \$10.00 per foot with a six-foot minimum. Additional footage is in two-foot increments, with no maximum footage.

Corners: \$15.00 per foot with a ten-foot minimum. Footage is based on one wall with equal footage provided on second wall. Additional footage is in two-foot increments, with no maximum footage.

Outside Space: \$50.00 or free with indoor space rental. Limited area for outdoors display, please contact fair prior to bringing outdoor displays.

SPONSOR DISCOUNT:

If you donated to the Fair Sponsor Program we are pleased to give you a discount on your booth space.

Gold Sponsor: 25% Silver Sponsor: 15% Bronze Sponsor: 10%

SET-UP AND REMOVAL:

Booths may be set up on Wednesday, October 18, from 4:00 – 8:00 p.m. All booths must be set up prior to 9:00 a.m. on Thursday. Rental of booth space indicates that you will maintain your space through Friday, October 20, **7:00 p.m.** Booths must be removed by Noon Saturday.

No tables or chairs are provided with the space and limited supplies are available to help in the setup of the booth. Supplies available include stapler, scissors, hammer, and step ladder.

BOOTH HOURS:

The building is open from approximately 8:00 a.m. until 9:00 p.m. on Thursday and Friday and until 10:00am on Saturday. You are responsible for the security of your display during those hours.

BOOTH OF THE YEAR:

In order to recognize the efforts of our Commercial Booth exhibitors, the fair will select a 2023 Commercial Booth of the Year. The winner of this will receive a \$100.00 (10 foot booth) credit towards booth space in 2024! Booths will be judged on support of the fair & 4-H, unique design and information provided.

WRISTBANDS: There is no need for wristbands this year there is no admission fees for the 2023 Walsh County Fair!

The Fair Association reserves the right to ban the display or sale of any items which may be considered offensive to the public, or which may interfere with acceptable operation of the fair. Specifically banned are noisemakers, invisible ink and similar products.

Thank You, Walsh County Fair Association

Please direct questions to:

Sarah Arndt @ 331-8930, Anna Ramsey @ 331-0353 or NDSU Ext. Office @ 284-6624.

COMMERCIAL BOOTH RENTAL REQUEST

PLEASE SUBMIT FORM AND PAYMENT BY September 30, 2023 TO:

Walsh County Fair Association
PO Box 76
Park River, ND 58270

NAME OF FIRM / ORGANIZATION: _____

MAILING ADDRESS: _____

CONTACT PERSON & TITLE: _____

BUSINESS PHONE #: _____ HOME PHONE #: _____

BRIEF DISCRIPTION OF DISPLAY: _____

FOOTAGE & SUPPLIES REQUESTED:

_____ FEET OF WALL SPACE @ \$10.00 / FOOT = \$ _____

_____ FEET OF CORNER SPACE @ \$15.00 / FOOT = \$ _____

OUTDOOR SPACE @ \$50 OR FREE WITH INSIDE SPACE = \$ _____

SPONSOR DISCOUNT –GOLD 25%, SILVER 15%, & BRONZE 10% \$ _____

TOTAL PAID: \$ _____

SPECIAL REQUESTS: _____

OFFICIAL USE ONLY	
DATE RECEIVED:	_____
AMOUNT PAID:	_____